

**PENNINGTON COUNTY BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
MAY 21, 2024
9:00 A.M.
COMMISSION CHAMBERS
COUNTY ADMINISTRATION BUILDING**



*Lloyd LaCroix, Chair, District 2
Ron Rossknecht, Vice Chair, District 1*

*Deb Hadcock, District 3
Travis Lasseter, District 4
Gary Drewes, District 5*

Agenda disclaimer: The preferred practice of the Board is to proceed thru the agenda in the order it is published. From time to time, agenda items may be disposed of quickly leaving a gap in the meeting agenda prior to the next advertised agenda item start time. To utilize time effectively in those circumstances, the Board may move items up on the agenda to fill those gaps.

*Welcome to the May 21st, 2024 Board of Commissioners Meeting.
Please silence cell phones, pagers and other electronic communication devices.
Agendas and speaker request forms are located at the back of the Chambers.*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Review and Approve Agenda

The Board of Commissioners uses a **Consent Agenda** to act on non-controversial and routine items. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The consent agenda contains the following items:

5. Minutes of the regular meeting – May 7, 2024
6. Minutes for the Board of Equalization Hearings – April 2024
7. To acknowledge the election agreements and that the Auditor’s Office will conduct a combined election for the City of Rapid City, the Rapid City School District, the Custer School District, the Hill City School District, the City of Hill City, and the City of Quinn to be held on June 4, 2024 (*AUD*)
8. To approve the renewal of the Retail (on-off sale) Malt Beverage & SD Farm Wine Licenses for Jolly Lane Greenhouse Inc. and to release license upon payment of appropriate property taxes (*AUD*)
9. To acknowledge the notice of intent to conduct a raffle – Performing Arts Center of Rapid City (*COM*)
10. Recognize and thank the volunteers for the month of April 2024 (*HR*)(*Fire Admin*)
11. To renew the Social Solutions Global-Apricot Software and to purchase 5 additional user licenses through the Bureau of Justice – Innovations in Reentry Grant (*HS*)

End of Consent Agenda

Pennington County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and need accommodations, please notify the Commissioners’ Office at (605) 394-2171 at least 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.



Scan the code to access the agenda packet online.

Regular Agenda Items:

12. Request to name Courtroom C2 as the Jeff W. Davis Memorial Courtroom – The Honorable Judge Craig Pfeifle
13. Items From Auditor
 - a. New license for a Retail (on-off sale) Wine and Cider license for Black Hills Helicopters Inc
 - b. Transfer of Retail (On- Sale) Liquor License with Sunday Sales:
 - The Gaslight, Rockerville OPPS, LLC to The Gaslight, Gold Town LLCTransfer of Retail (On-Off Sale) Malt Beverage & SD Farm Wine License:
 - The Gaslight, Rockerville OPPS, LLC to The Gaslight, Gold Town LLC
14. Items From Sheriff
 - a. Reinstate Position – Accountant 1
15. Items From Buildings & Grounds
 - a. 900 Concourse – Discretionary Spending
16. Items From Emergency Services Communications Center
 - a. KNBN Request for placement - Weather Cameras on Radio Towers (Agreements for Co-Location)
 - b. New Position Request - Technology Manager
17. Items From Fire Administration
 - a. Mutual Aid Agreement between Ellsworth Air Force Base Fire Department and Pennington County for Mutual Aid in Fire and Emergency Services (US)
18. Items From Highway Department
 - a. Joint Powers Agreement – Country Road and Elk Vale Road Intersection Safety Improvements
19. Items From Building Committee
 - a. Action: Jail Infrastructure and Tower Project - Construction Manager at Risk (CMAR)
20. Items From Compensation Committee
 - a. Recommendation: 2025 Wage Study Implementation for Budgeting purposes
21. Items From Threat Management Group
 - a. Recommendation: Adoption of By-laws

22. Items from the Public per SDCL § 1-25-1 (Speaker request form is required)
(A time for the members of the public to discuss or express concerns to the Board of Commissioners on policies and issues affecting County government and its function. Action will not be taken during this item on any issues brought forth that are not properly noticed. Speakers under this item will be recorded in the minutes by name and area of interest.)
23. Items From Planning & Zoning – 10:30 a.m.

BOARD OF ADJUSTMENT HEARING(S):

- a. Variance / COVA 24-0003: Michael and Jill Allen
- b. Variance / COVA 24-0004: Ryan and Crystal Kranz
- c. Appeal of Planning Director’s Decision: Juan Matheus
- d. Appeal of Planning Director’s Decision: Juan Matheus

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine Planning and Zoning items. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The Consent Agenda for Planning and Zoning contains the following items:

CONSENT AGENDA:

- e. Planned Unit Development Overlay Review / PUR 22-17: David Allard. To review a Planned Unit Development Overlay for a mixed-use structure, a mobile home park, and a multiple-family dwelling in a Commercial District (*Planning Commission recommended approval of PU 22-17 with thirteen (13) conditions*)
- f. Preliminary Plan / COPPL 24-0007: Keystone Adventures, Inc. To create Tracts 1, 2, and 3 of Keystone Adventures Addition (*Planning Commission recommended approval of COPPL 24-0007 with six (6) conditions*)
- g. Preliminary Plan / COPPL 24-0008: Sonquist, LLC; Rob Hammerquist. To combine six lots to create Lot A Revised of Sonquist Acres Subdivision (*Planning Commission recommended approval of COPPL 24-0008 with eight (8) conditions*)

End of Consent Agenda

Regular Agenda Items:

UNCONTESTED HEARING(S):

- h. Public Hearing of Major Planned Unit Development Amendment / PU 94-02: Little Guys, LLC; Benjamin Brink. To amend an existing Planned Unit Development for a change in lot arrangement (*Planning Commission recommended approval of PU 94-02 with twenty-four (24) conditions*)

CONTESTED HEARING(S):

- i. Request to Refund Penalty Fee: Rod Cassidy
- j. Public Hearing of Ordinance Amendment / OA 24-05: Pennington County. To amend Section 312 “Signs, Billboards, and Other Advertising Structures” [to amend and supersede the existing Section 312 “Signs, Billboards, and Other Advertising Structures”] of the Pennington County Zoning Ordinance
- k. Public Hearing of Ordinance Amendment / OA 24-03: Pennington County. To amend Section 319 “Vacation Home Rental” [to amend and supersede the existing Section 319 “Vacation Home Rental”] of the Pennington County Zoning Ordinance (*Cont. from the 5/7/24 BOC mtg*)

1. Public Hearing of Ordinance Amendment / OA 24-04: Pennington County. To amend Section 511 “Fees” [to amend and supersede the existing Section 511 “Fees”] of the Pennington County Zoning Ordinance (*Cont. from the 5/7/24 BOC mtg*)

24. Items From Commission Manager

- a. 2025 Budget Preparation
- b. 2025 Western Interstate Region (WIR) Conference Memorandum of Understanding
- c. Policy & Procedure: Executive Session
- d. Policy & Procedure: Compensation (Pay) Corrections
- e. Policy & Procedure: Consent Agenda
- f. Policy & Procedure: Personnel/Payroll Information and Reports in the Meeting Minutes

25. Items From Chair/Commission Members

(A time for individual members to bring forth ideas or concerns to the full Board. Official action will not be taken on any items brought forth at this time. Direction may be given to bring items back before the Board for future consideration.)

26. Meetings/Committee Reports – Scheduled meetings by Commissioner

TL – Building Committee
GD – Planning Commission, RC Public Library Board of Trustees
RR – Fire Service Board, BH Association of County Commissioners, Building Committee, PC Housing & Redevelopment
DH – PC Housing & Redevelopment, LEPC meeting, JSC Joint Powers meeting
LL – Western Interstate Region (WIR) Conference
ALL – JSC Tour, Youth City Council Year in Review meeting, RC Library Bookmobile Ribbon Cutting

27. Approval of the Vouchers - \$7,158,838.22

28. Executive Session per SDCL 1-25-2

- a. Personnel Issue per SDCL 1-25-2(1)
- b. Contractual/Pending Litigation per SDCL 1-25-2(3)

29. Adjourn